Terms of Service for commissioning work from Jackie Steffen

By commissioning Jackie Steffen, the client hereby agrees to the following:

1. Payment

Lovesick Robot Designs only accepts payment via Paypal in USD currency. The client can use a credit card, check card or their own Paypal account to make payments. E-checks are accepted, but are not recommended since they take up to a week to clear, and design work will not begin until payment is received .

a.) A non-refundable deposit of 30% of the client's total invoice must be secured, and a payment plan must be agreed upon between the client and the designer before any design work is started.

b.) If the client chooses to pay the entirety of their invoice up front, they will receive a 10% discount off the total price.

2. Copyrights and Credit

a.) Logo and Identity Design – Copyrights for digital and printed logo and identity designs are transferred to the client upon final payment.

b.) Web Design and Digital Design - All CSS, XHTML, HTML5, PHP, Javascript, Flash and code created in any other language to develop the client's website remains in the sole ownership of Jackie Steffen. It may not be copied, altered or redistributed.

c.)Illustration – The copyrights to all illustrations created through and by Jackie Steffen remain with the illustrator who created the illustration(s).

The client also grants Jackie Steffen permission to display images of their finished work in their portfolio for advertising and display purposes.

3.) Refunds

a.) If a refund is requested by the client, it is understood that any work done for the client will be forfeit to the designer. Refunds will be issued minus any non-refundable Paypal fees that were accrued upon payment, and will be made within 2-3 weeks of

initial refund request.

b.) The refund policy does not apply to the non-refundable deposits explained in Section 1. The non-refundable deposit is also applied to invoices that were paid up front, in full.